

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.: _____

PR-26-01-013

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than JAN 23 2026 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

NOTE:

- 1 SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) **DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	200	pcs	<i>Diploma Jacket Cover: Leatherette with Foam Color: Crimson Red Size of Logo: 2.5 in diameter Logo in the Middle Jacket Size: Can hold diploma with the size of 8.5"x11". 200.00/pcs.</i>	P40,000.00		
2.	10	pcs	<i>Gold Medal Description Metal engrave design WMSU Seal (Academic Excellence) Diameter 3 inches, Thickness: 2mm Ribbon-Velvet, Width: 2 inch Length-30 inches, Color Crimson Red. 450.00/pcs.</i>	P4,500.00		
3.	60	pcs	<i>Silver Medal Description Metal engrave design WMSU Seal (Academic Excellence) Diameter 3 inches, Thickness: 2mm Ribbon-Velvet, Width: 2 inch Length-30 inches, Color Crimson Red. 450.00/pcs.</i>	P27,000.00		
4.	148	pcs	<i>Bronze Medal Description Metal engrave design WMSU Seal (Academic Excellence) Diameter 3 inches, Thickness: 2mm</i>	P66,600.00		

EPS Reference Number : _____

Brand & Model : _____

EPS Solicitation Number : _____

Delivery Period : _____

EPS Closing Date : _____

Warranty : _____

Price Validity : _____

1 of 2

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____	Certificate Reference No.: _____
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REY ESPIRITU SANTO / DANNI VINCENT VILLAREAL
Canvasser

REY ESPIRITU SANTO / DANNI VINCENT VILLAREAL

Printed Name/Signature _____

Tel .No./Cellphone # _____

Date _____

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		Ribbon-Velvet, Width: 2 inch Length-30 inches, Color Crimson Red. 450.00/pcs.			
2	pcs	Plaque 12X16 double frame Yakan cloth background Printed gold metal sheet citation. 5,800.00/pcs.	P11,600.00		
50	pcs	Certificate Jacket A4 (Crimson Red). 70.00/pcs.	P3,500.00		
5	reams	Laid Bond Paper A4 Size 100 Sheets/ 100 GSM Bright White. 1,134.00/reams.	P5,670.00		
29	packs	Photo Paper A4 Photo Inkjet Matte. 156.00/packs.	P 4,524.00		
15	packs	Special Paper- A4 Vellum 306.00/packs. NOTE: MOVING UP - MAY 13, 2026 GRADUATION - MAY 15, 2026.	P 4,590.00		
		NOTE: ILS-HIGH SCHOOL DEPT.			

Total: _____

2 of 2

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